

Town of Lyme
Building Maintenance Committee
Tuesday August 10th, 2010
8:00am Town Offices Conference Room

Present: Don Elder, Simon Carr, Steve Campbell, Michael Woodard and Frank Bowles.

Frank called the meeting to order at 8:00am.

The minutes for July 13th were approved as submitted.

Frank distributed his initial spreadsheet of the building issues so far identified. The committee identified the high priority items which should be tackled before next winter. Frank will distribute the amended spreadsheet and he and Steve will look at possible development of it.

There was further discussion on the water problem in the Pike house and the relationship to the brook. The High St culvert is virtually blocked and Dina will contact the state DOT to ask for it to be cleared. The ditch also needs clearing but this will require a wetlands permit.

Dina will arrange for water testing to be carried out on the town properties as agreed at the previous meeting.

Dina and Simon will ensure that the budgeted and current totals in the individual building budget lines will be distributed to the committee, together with the total in the Town Buildings Maintenance CRF. The committee noted that they needed guidelines on the authorizing of small maintenance purchases.

Frank noted that in order to get all the high priority work that can be done in before winter, it may necessary to call an interim meeting before the next regular one.

The meeting adjourned at 9:30AM.

Reminder: next meeting September 14th, 2010 8:00am

Simon Carr
Recorder